



**VOLUNTARY DISCLOSURES PROGRAM (VDP)
TAXPAYER AGREEMENT**

Instructions

Use this form if you are an individual, a business or a trust, and you would like to make a disclosure under the Canada Revenue Agency's (CRA) Voluntary Disclosures Program (VDP). The form should be completed and attached to your disclosure submission and any supporting documentation. You may complete and submit the form on your behalf, or you may have an authorized representative do so on your behalf. A submission must be made in writing and may be mailed or faxed to the TSO that has jurisdiction over the area where the taxpayer resides. For businesses, this would be based on their operating address. To locate your TSO, please click on the following link, TSO, or consult the CRA website at www.cra.gc.ca.

You should also use this form to make a No-Name disclosure. However you must provide the first three characters of your postal code so that we can ensure the appropriate TSO handles your request. For more information on the VDP, please consult Information Circular IC00-1R2.

Section I – Applicant Identification (identify the individual or entity disclosing information)

Legal name of individual, business or trust		Telephone Number
Street Address		Fax Number
City	Province or Territory	Postal Code
Social Insurance Number (if applicable)	CRA Business Number (if applicable)	Trust Account Number (if applicable) T - -

Section II – Authorized Representative Identification (provide information on the person authorized to act on your behalf)

Legal name of authorized person		Telephone Number
Street Address		Fax Number
City	Province or Territory	Postal Code

A letter of authorization, or Form T1013, or Form RC59 is (please check one of the boxes) on file attached

Section III – Disclosure Information Required (for more details see IC00-1R2)

Your disclosure letter, which must accompany this form, should detail:

- Whether you have previously made a disclosure*;
- All omissions or errors being disclosed and the related type of income (e.g. investment, business etc.);
- All required information described in paragraph 44 of the current version of IC00-1R2, including but not limited to the following:
 - o How your disclosure meets the four conditions of a valid disclosure under the VDP;
 - o The amount of the omission or error which is the subject of this disclosure (please state amount in Canadian currency);
 - o The taxation year(s) or period(s) being disclosed;
 - o The type(s) of return(s) and/or form(s) being disclosed (e.g. personal T1, GST, T2 Corporate, T3 Trust etc.).

*Note: If you have previously made a "No-Name" disclosure, you must provide your name for the current disclosure.

Section IV – Declaration

I declare, that I am not aware of any enforcement action that the CRA, or any other authority or administration has begun against the taxpayer identified in Section I of this form, or has begun against any related party/entity of the taxpayer, or against any other third party where the purpose and impact of the enforcement action against the third party are sufficiently related to the present disclosure, and that the information provided on this form and in the related disclosure submission and in any supporting documentation provided with respect to this disclosure, to the best of my knowledge, is true and complete.

Taxpayer's Signature

Date

Authorized Representative's Signature